Recite Me

User Guide

Toolbar Button Guide

Click the Recite button on the website to bring up the Recite Toolbar
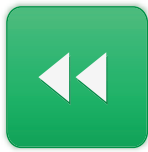
Rewind to the previous paragraph of text

Change the text dimensions

Click the Play button to read the text aloud

Dictionary

Skip forward to the next paragraph of text

Remove images and view in plain text mode

Decrease the text size

Highlight the text then click to download text as an MP3

Change the Font

Translate text into a different language

Increase the text size

Magnify what is on the screen

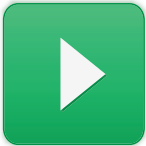Change the background, text and link colours

Adjust your Recite settings

Enable the Reading Ruler

User Log in/out

Text to Speech

The following will guide you on how to use the Recite toolbar to read text aloud.

1) Once the toolbar has been enabled, click on the play button or hover over some text on the page.

2) Click off the text or click to Stop button to Stop recite from reading aloud.

3) Click the forward and back buttons to jump to the next or go to the previous paragraph.

Change the Font and Text Size

The following will guide you on how to use the Recite toolbar to change the text.

1) Once the toolbar has been enabled, click on the Font icon and select the font you would like to change the text to.

2) To increase the size of the text click on the plus (+) icon

3) To decrese the size of the text click on the minus (-) icon

4) Click on the 'Reset' button to restore the default font and text size.
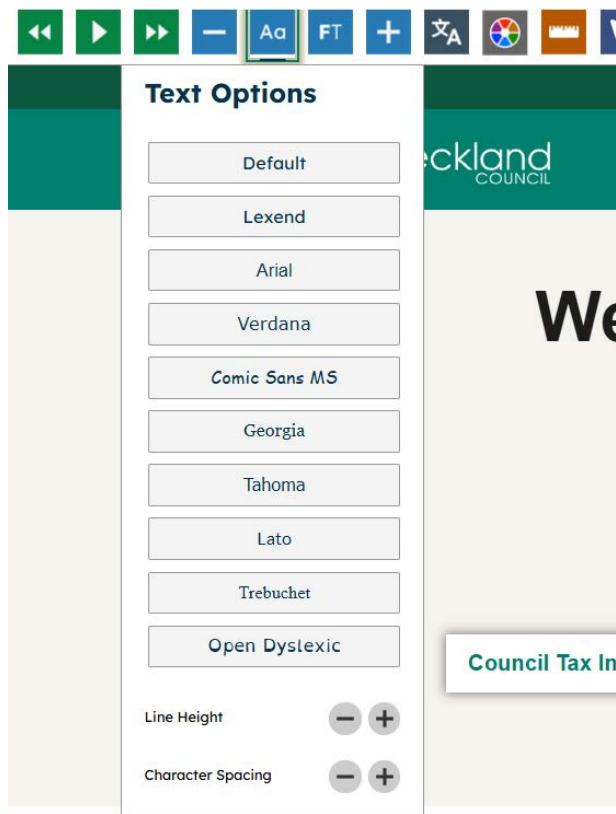
Change the Background, Text and Link Colours.

The following will guide you on how to use the Recite toolbar to change the colours.

1) Once the toolbar has been enabled, click on the colour wheel icon.

2) Select a colour combination to see the background and text colour change.

3) Click on default to reset the colours.

Using the Reading Ruler

The following will guide you on how to use the Reading Ruler.

1) Once the toolbar has been enabled, click on the Ruler icon to show the ruler

2) Use you mouse to move the ruler up and down.

3) Click on the ruler icon to disable the ruler.

Using the Dictionary

The following will guide you on how to use the Dictionary with Recite.

1) Once the toolbar has been enabled, click on the Dictionary button

2) Highlight a word on the page

3) The definition will appear in the Dictionary pop up.

Select a word on this page or enter it in the search bar to view its definition

Search

Search

Definition(s):

Council

1: a body serving in an administrative capacity; "student council" 2: (Christianity) an assembly of theologians and bishops and other representatives of different churches or dioceses that is convened to regulate matters of discipline or doctrine 3: a meeting of people for consultation; "emergency council"

Home   My Breckland   Listen and translate

Residents   Business   Your Council   Visitors and Leisure

Welcome to Breckland Council

I am searching the Breckland website for...

Popular Searches

Council Tax Information   Search planning applications   Get housing advice   Bin collection days

Recite

Translate Text

The following will show you how to use Recite's Translation Tools

1) On the toolbar click on the translate button and you will see a dropdown.

2) Select a language from the dropdown list

3) This will translate the website into the selected language.

4) Click 'default' in the dropdown or the reset button on the toolbar to return to the

default language.

Magnify the page

The following will guide you on how to use the Recite Magnifier.

1) Once the toolbar has been enabled, click on the magnifier button.

2) Click on the magnifier and use the mouse to move the magnifier around the page.

3) Click on the magnifier button to disable the magnifier.

Enable Plain Text Mode

The following will guide you on how to enable Plain Text Mode.

1) Once the toolbar has been enabled, click on the plain text button to strip all the stying from the page.

2) While in plain text mode a 'Margins' button will appear (this will be explained on the next page)

3) Click on the Plain text mode button or the 'Reset' button to restore the default styling.

Skip to main content
Link to "Breckland Council" homepage

1. Home
2. My Breckland
3. Listen and translate

- Residents
- Business
- Your Council
- Visitors and Leisure

Close
I am searching the Breckland website for...
I am searching the Brecklan

Search Breckland Council
Toggle menu

Breckland Council

Welcome to Breckland Council

Close
I am searching the Breckland website for...
I am searching the Brecklan

Find

Popular Searches

Council Tax Information

Search planning applications

Download text as MP3

The following will show you how to convert text from a page into an MP3.

1) Highlight the text that you would like to save as an MP3

2) Click on the MP3 button

3) The selected text will now download as an MP3.

Download Audio

Home   My Breckland   Listen and translate

Breckland Council > Resident > Council Tax & Benefits > Council Tax FAQs

Residents   Business   Your Council   Visitors and Leisure

What do I need to do?

Please check your bill carefully.

If you are not familiar with the layout, you are able to view it on the Anglia Revenue Partnership website. (opens new window)

If you are already on direct debit you needn't take any action, just check the bill for your new direct debit instalments.

If you aren't set up for direct debit payments our setting up a Direct Debit page will be able to help you set them up.

If you pay by standing order you will need to contact your bank and let them know your new instalment schedule. Have you got the right bank details? Check our Ways to Pay the Council page for our bank details.

If you pay by cash or cheque you will need to visit a PayPoint with your bill (which has a barcode printed on the bottom left-hand corner) and your payment. You can locate your nearest PayPoint online (opens new window)

Adjust your Recite Settings

The following will show you how to adjust your Recite Settings.

1) Once the toolbar has been enabled, click on the settings button to reveal the settings dropdown

2) Adjust the settings using the buttons on the dropdown

3) Click the Settings button to hide the dropdown.